



European College of Human Ecology. – COHE Office – Fritschestr. 26 – D-10585 Berlin

Internationale Sommer Universität | International Summer University

Urban Concepts in Sustainable Transition

July, 29 – August, 13 2018

Bewerbung zur Teilnahme | Application of Admission

TEIL 1 – PART 1

Persönliche Daten | Personal Information:

Nachname | Last Name _____ Vorname | First Name _____

Geburtsdatum | Birth Date: _____ (Mindestalter: 17 Jahre | Minimum age: 17 years)**

**) unter 18 Jahre bitte Einverständniserklärung ausfüllen | under 18 years please fill out Parent Consent Form

Geschlecht | Gender _____ Staatsangehörigkeit | Citizenship: _____

Postanschrift | Mailing Address _____

Straße | Street

Hausnummer | Number

Stadt | Town

Postleitzahl | Postal Code

Land | Country

Telefon-Nr. | Phone Number: _____ Handy-Nr. | Mobile Phone: _____

Email-Adresse | Email Address: _____

Muttersprache | First Language: _____

Nationalität | Nationality: _____

Fremdsprachen | Foreign Languages: _____

[Niveau der Kenntnisse | level of your skills: (A) Grundkenntnisse | Basic Speaker; (B) Selbständige

Sprachverwendung | Independent Speaker; (C) Fortgeschrittene Sprachverwendung | Proficient Speaker]

VISUM (Falls ein Visum für die Einreise nach Deutschland benötigt wird, dann sind folgende Daten anzugeben) |

VISA Application (Please check if you need a VISA and fill in the information if needed)

Reisepass Nr. / Passport No: _____

Heimatadresse | Home Address: _____

Faxnummer | Fax number: _____

Bildungseinrichtung - wähle (A) oder (B) | Educational Institution - choose (A) or (B)

(A) Abiturient/in | Graduate of: Schule | Highschool _____

Stadt | Town Postleitzahl | Postal Code Land | Country

(voraussichtliches) Datum des Schulabschlusses | (Expected) Graduation Date _____

geplante Studienrichtung | Planned Study Program _____

(B) Studierende/r an einer Hochschule | College Student:

Studiengang | Study Program _____

Hochschule | College _____ Semester: _____

Stadt | Town Postleitzahl | Postal Code Land | Country

Spezielle Ernährungsform? | Specific Eating Habits? (vegetarian, allergies etc.) _____

Gesundheitliche Einschränkungen

Die Aktivitäten können körperlich und mental anspruchsvoll sein. Deshalb sollten die Teilnehmenden in einer guten körperlichen und mentalen Verfassung sein. Gibt es Einschränkungen, auf die wir uns einstellen könnten? Alle Angaben werden streng vertrauliche behandelt.

Health/Medical Information

Program activities can be physically and socially demanding. We expect students to be in good physical/mental health. Are there any concerns that need to be considered? All details will be held with the utmost confidence and privacy.

TEIL 2 – PART 2

Bitte beantworten Sie die folgenden Fragen und reichen Sie diese, wenn möglich in einer zusammenfassenden Datei im PDF-Format ein. Bitte legen sie eine Kopie Ihres aktuellsten Zeugnisses oder Leistungsnachweises bei. Ein Empfehlungsschreiben einer Lehrbeauftragten Person ist willkommen.

Please type your responses to the following questions and submit in pdf format. If possible, combine files of this application into one pdf file to submit. Please also include a copy of your most recent transcript with this application. We would welcome a teacher recommendation.

1) Urban Concepts in Sustainable Transition

Bitte beantworten Sie die untenstehenden Fragen zu dem Thema: *Urban Concepts in Sustainable Transition*? Was motiviert Sie oder war Anlass, sich mit diesem Thema zu beschäftigen? Warum ist diese Thema aus Ihrer Sicht wichtig? (1-2 Seiten in englischer Sprache)

Please answer the following questions regarding the topic: *Urban Concepts in Sustainable Transition*? What has motivated you or led you to this topic? Why do you think this topic is of particular importance? (1-2 pages)

1. Warum interessieren Sie sich für das Thema *Urban Concepts in Sustainable Transition*?
Why are you interested in *Urban Concepts in Sustainable Transition*?
2. Welche Fragestellungen möchten Sie zu diesem Thema während der Sommeruniversität 2018 untersuchen?
What are the main questions to investigate that topic during the summer university 2018?
3. Haben Sie bereits Erfahrung mit Projektarbeit? Was ist dabei aus Ihrer Sicht für eine erfolgreiche Projektarbeit besonders wichtig?
Do you have experience with project work? What do you think is most important to be successful in project work?

2) Soziales und ehrenamtliches Engagement; schulische und außerschulische Aktivitäten | Community engagement and volunteer work; academic and extracurricular activities

Was machen Sie in Ihrer Freizeit? Beschreiben Sie Ihre Aktivitäten und Ihr soziales Engagement. Von besonderen Interesse sind Aktivitäten, die im Zusammenhang mit dem Thema der Sommeruniversität stehen.

What do you do in your free time? Describe your extracurricular activities and social engagement. Of particular interest are activities with a link to the topic of this summer university.

GEBÜHREN UND FRISTEN - FEES AND DEADLINES

Reguläre Teilnahmegebühr 2.500,00 Euro | Regular fee: 2,500.00 EURO

- Programmgebühr: 1.300,00 Euro | Program fee: 1,300.00 EUR

- Vollpensionsgebühr: 1.200,00 Euro | Boarding fee: 1,200.00 EUR

***Vorbewerbungsfrist: bis 31. Dez 2017 | Early Application Deadline: until 2017, Dec 31st**

***Bewerbungsfrist: bis 30. April 2017 | Application Deadline: until 2017, April 30th**

*Studierende die eine finanzielle Unterstützung beantragen wollen, müssen Ihre Bewerbung bis zur Vorbewerbungsfrist eingereicht haben, da es mehr Zeit benötigt die erforderlichen Stipendien einzuwerben. Der Auswahlprozess für Stipendien startet unmittelbar nach dem 31. Dezember. Der Bewerbungsprozess wird ungeachtet dessen bis zum **30. April 2018** fortgeführt. Alle Bewerber/innen werden innerhalb eines Monats schriftliche oder per E-Mail über ihren Bewerbungsstatus informiert. Nach Ablauf der Bewerbungsfrist können freie Plätze fortlaufend vergeben werden.

*Students requiring financial assistance must submit their application by the early application deadline, as more time is required to secure funding for students in need. All students are welcome to submit their application by the early application deadline. We will collect applications and start the selection procedure immediately after Dec 31th, and will continue to be collected until **2018, April 30th**. All applicants will be notified via email of their admission status as soon as possible, and no later than a month after the closing date. After the deadline we will accept students on a rolling basis only as space permits.

Innerhalb einer Frist von zwei Wochen ab Zulassung zur Sommer-Universität ist die Überweisung einer nicht wiedererstattungsfähigen Anzahlung von 250,00 Euro erforderlich.

Within two weeks of acceptance into a program a non-refundable deposit of 250.00 Euro is required.

Die Zahlung der vollständigen Teilnahmegebühr muss bis zum **30.Juni 2018** erfolgen.

Final payment is due no later than **2018, June 30th**.

GEBÜHREN UND FINANZIELLE UNTERSTÜTZUNG – FEES AND FINANCIAL ASSISTANCE

Die Teilnahmegebühr deckt die Kosten für Unterricht, Unterkunft, Mahlzeiten und Materialien.

Studierende die eine finanzielle Unterstützung beantragen wollen, müssen das *financial aid assistance*-Formular ausfüllen und mit einreichen. Weitere Details finden Sie in diesem Formular.

Falls Sie weitere Fragen haben, kontaktieren Sie uns bitte per E-Mail schmidtsdorf@coh-europe.de

The comprehensive regular fee covers tuition, room, meals, and all instructional materials. Students requiring financial assistance will need to fill out and attach the *financial aid assistance* form that can be downloaded from our website. Please refer to this form for details. For any further questions, please contact us via email: schmidtsdorf@coh-europe.de.

ABSAGE – CANCELLATION POLICY

Die Absage der Teilnahme muss schriftlich erfolgen. Eine Erstattung (abzüglich einer nicht erstattungsfähigen Summe von 500,00 Euro) ist bei gesundheitlichen oder familiären Notfällen möglich.

Sollte es zu einer Absage der Sommer-Universität durch Veranstalter kommen, wird die komplette Anzahlung zurückerstattet.

Bei einer Absage, die weniger als zwei Wochen vor dem Beginn der Sommer Universität erfolgt oder bei Nicht-Erscheinen, wird die volle Teilnahmegebühr erhoben oder einbehalten.

Cancellation notification must be made in writing. Refunds will be considered in the case of documented health or family emergencies.

In case of a cancellation of the Summer University the entire amount of the deposit is refunded.

Cancellations received less than two weeks prior to program start date, and no shows, will be subject to full payment.

****MINDESTALTER – MINIMUM AGE**

Das Mindestalter ist 17 Jahre bei Beginn der Sommer Universität. Minderjährige müssen ein Einwilligungserklärungsformular Ihrer Eltern einreichen.

Students must be 17 by start of program. Students <17 will need to submit a parental consent form.

BEWERBUNGSHECKLISTE:

Denken Sie daran, die folgenden Informationen einzureichen:

(Wenn möglich bitte in einer PDF-Datei kombinieren)

- 1. Teil 1 – Vollständig ausgefülltes Bewerbungsformular
- 2. Teil 2 – Ideen zum Thema, Soziales Engagement
- 3. Aktuelles Zeugnis oder Leistungsnachweis
- 4. Optional: Empfehlungsschreiben eines Lehrbeauftragten
- 5. Diese Seite (Seite 5) eingescannt mit Unterschrift

APPLICATION CHECKLIST:

Please be sure to include the following in your completed application:

(If possible, combine files into one PDF file)

- 1. Part 1 - Personal & Educational Data
- 2. Part 2 – Topic Interest, Social Engagement
- 3. Current Transcript
- 4. Optional: Teacher Recommendation
- 5. Final page (page 5) scanned with signature

Bitte schicken Sie Ihre Anmeldung per E-mail an die unten stehende Adresse:

Please send your applications via e-mail to the following address:

Assistant, Julie Schmidtsdorf: schmidtsdorf@coh-europe.de

Es gilt deutsches Recht. Als Gerichtsstand wird, soweit gesetzlich zulässig, Berlin vereinbart.

The contract is subject to the law of the Federal Republic of Germany. For any operation of law, place of jurisdiction is Berlin.

Mit meiner Unterschrift erkläre ich die Vollständigkeit und Richtigkeit der in dieser Bewerbung gemachten Angaben.

My signature below indicates that all information and documentation in this application is complete and factually correct.

Unterschrift | Signature: _____ Datum | Date: _____



Internationale Sommer Universität | International Summer University

Urban Concepts in Sustainable Transition – July / August 2018

Empfehlungsschreiben | Recommendation

Student name:

Address:

School/College/University:

I authorize _____ to complete this teacher recommendation for my application to the summer university, and waive my access to the completed form.

Date

Student's signature

To the Candidate:

After you have filled in the above section, give this form to a teacher who knows you well and who has agreed to submit a reference for you.

To the Teacher:

The Summer University on *Urban Concepts in Sustainable Transition* will address controversial questions regarding urban lifestyle, its sustainable de-velopment, and innovative concepts towards a transition to green urban business and way of life. It will challenge students to bring the discussion on sustainability into practice through real-world case scenarios with local partners in Emmendingen. Baccalaureate graduates and Bachelor students from different regions of the world will have ample opportunity for sharing their food security-related experiences from their different cultural perspectives. Urban concepts for sustainable development are at the forefront of changes and challenges in our future way of life. Such concepts analyse of the value squandered by the linear industrial economy. They are redefining concepts of production, distribution and consumption in our everyday organisation. During the two weeks in Emmendingen the students will be introduced to new frameworks in sustainable urban development and human ecology, as well as concepts in cultural and power dynamics, and community assessment. They will be exposed to relevant subject matter, theoretical concepts and research methodologies. Practical learning will take place within a transdisciplinary group project with the goal of designing a local plan for sustainable development for the region and the town of Emmendingen.

Confidentiality:

We value your comments highly and ask that you complete this form in the knowledge that it will not become part of the student's permanent file.

QUESTIONS:

1. How long have you known this student, and in what context?

2. In what courses have you taught the student? Note for each course the student's year in school or semester in college/university:

3. What are the first words that come to your mind to describe this student?

4. The Summer University is small with students playing a large role in discussion and debate. How do you think the candidate would function in such a program?

Evaluation:

Please feel free to write whatever you think is important about the student, including a description of academic and personal characteristics. We are particularly interested in evidence of the candidate's intellectual promise, motivation, relative maturity, integrity, independence, originality, initiative, talents and enthusiasm. Your frank evaluation, which includes anecdotes and specific illustrations, will be most helpful. Please attach a separate letter, if you prefer.

Please send all documentation via email or regular mail to the following:

EUROPEAN COLLEGE OF HUMAN ECOLOGY

CEO: Dr. Wolfgang H. Serbser

COHE-Office

Fritschestr. 26

10585 Berlin

Tel: +49 (0)30 26932950

serbser@coh-europe.de

www.coh-europe.de

Email: Assistant Julie Schmidtsdorf, schmidtsdorf@coh-europe.de



Parental Consent Form

**“Urban Concepts in Sustainable Transition” – Summer University
July, 29 – August, 13 2018**

I/We the undersigned _____
(parent or guardian’s printed name)

Parent(s) or guardian(s) of _____
(student name)

a minor participating in the “Urban Concepts in Sustainable Transition” Summer University in Emmendingen, Germany in July/August 2018, do hereby authorize the participation and attendance of the said minor in the program in Emmendingen and nearby region, and all activities in connection therewith, conducted under the auspices of the European College of Human Ecology. I/We have been fully and completely informed and advised regarding the nature and purpose of said Summer University and the activities conducted therein. It is my/our full and free decision to allow said minor to participate in this summer academic camp.

I/We certify that said minor is in good health and hereby authorize the directors of the Summer University to act for me/us, according to their best judgment, in any emergency requiring medical attention. I/We understand and agree that Summer University may need to contact appropriate emergency medical providers regarding said minor. I/We give consent for any medical treatment (i.e., diagnostic, therapeutic, and surgical procedures) that such medical providers may deem necessary with the understanding that the cost of any such treatment will be my/our responsibility. I/We understand that my/our consent will allow procedures to be promptly carried out so that no unnecessary delays will occur with treatment.

In consideration of the European College of Human Ecology accepting and permitting said minor into this Summer University, I/we do hereby, for myself, my family and anyone entitled to act on my behalf, release and discharge the European College of Human Ecology, its Board of Trustees, the College of the Atlantic, and their respective employees from any and all claims or causes of action, in the absence of gross negligence, that may arise during or as a result of said minor’s attendance and participation in this Summer University.

My/our signature(s) on this Parental Consent Form and Waiver of Liability Agreement signify(ies) my/our understanding and acceptance of the terms and conditions set forth therein.

Printed Name(s) Relationship

Signature(s) Date



Financial Aid Assistance Application

“Urban Concepts in Sustainable Transition” – Summer University

July, 29 – August, 13 2018

Please submit this financial aid application at the same time as your application of admission (attach separately).

FOR YOUR INFORMATION

The purpose of this form is to identify how much financial support you need and to help you articulate to a potential sponsor why their sponsorship is worthwhile and beneficial. We aim to work together secure financial support for students who are in need and would benefit from this program. Ultimately, however, we are unable to guarantee that the requested financial support will be met. Your request for financial assistance will not affect general admittance into the program.

Students Information:

Student's Name: Last _____ First _____

Phone Number: Home _____ Mobile Phone: _____

Email Address: _____

A) FUNDING REQUEST LETTER TO SPONSORS

This letter should be submitted as a separate document in a letter format not exceeding 1 page.

Please present yourself to a potential sponsor in a letter. This letter should make a case for why you should be funded and should at least include:

- How much of the total participation fee you will be able to contribute yourself
- How much financial support you will need to cover the total participation fee
- Why the sponsor should consider providing financial support, i.e. how this program will benefit your studies, how this program supports your immediate and future educational plans and/or civic engagement.
- Other information you see as relevant

The most effective letters demonstrate that you are honestly contributing what you can, and make a case for how your participation will positively impact your future, as well as the future of your community or broader society.

You should assume that the sponsor will read only this 1-page letter. Your letter should therefore also contain your first name, your age and the name of your current educational institution. You are free to copy or include information from other parts of your application as needed. You may also wish to include information regarding your financial circumstances that you would like potential sponsors to know.

B) FINANCIAL CIRCUMSTANCES

This section will not be shared outside of the Summer University selection committee. Section B & C can be filled in directly, or typed if preferred.

Combined household income per month: _____

Number of children/dependents in household _____

Please elaborate on any further circumstances or information (not included in your Letter to Sponsor) that should be considered.

You are welcome to attach documentation (i.e. tax forms) relevant to your financial circumstance.

(Optional) C) FUNDING SOURCES

We welcome suggestions of organizations you know of that may be able to help financially support your participation in this program. These may be organizations in your home country in related fields, organizations providing scholarships in your home country, or other organizations supportive of this type of educational opportunity.

Checklist:

- Financial Aid Application Form (signed)
- Letter to Sponsor (typed as separate document)
- (Optional) Relevant documentation for Section B

My signature below indicates that all information is complete, factually correct, and honestly presented.

Signature: _____ Date: _____